

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE**  
**BOARD OF COMMISSIONERS- MINUTES OF MEETING**  
**MARCH 18, 2021 - 6:00 p.m.**  
-Via Video Teleconferencing (Zoom: Meeting ID 722 313 3248)

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:05 p.m.  
**ROLL CALL / DECLARATION OF QUORUM PRESENT(Via Zoom):**  
Chairman Wyskiel , Vice-Chairman Donosso, Commissioner McClin and Commissioner DuCom (Non-Voting) Jennifer Ricker, GHA Executive Director/Board Secretary  
**ABSENT:** Commissioner Fryar      **OTHERS IN ATTENDANCE:** None  
Chairman Wyskiel declared a quorum.
2. **RESOLUTION NO.21/03-005: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON JANUARY 21, 2021.**  
Commissioner McClin Vice made a motion and Vice-Chairman Donosso seconded to **APPROVE** the minutes as presented. All Approved.  
VOTE: Donosso-Y, McClin-Y, DuCom-Y and Wyskiel-Y
3. **OLD BUSINESS: NONE**
4. **EXECUTIVE DIRECTOR’S REPORT:**  
The E.D.’s Operations Report is a part of the Board’s packet, Jennifer went over the operations reports for the prior month’s activity with the Board Members. Also included was the Occupancy Report for the prior months’ lease-up and move-out activity and application intake numbers; as well as the CFP; various projects and housing management status and staffing information.
5. **RESOLUTION NO. 21/03-006: REQUESTS APPROVAL OF THE JANUARY AND FEBRUARY 2021 MONTHLY FINANCIAL REPORTS (BANKING; INCOME/EXPENSES; ACCOUNTS PAYABLE)**  
Commissioner McClin made a motion and Commissioner DuCom seconded to **APPROVE** the Financial Reports as presented. All Approved.  
VOTE: Donosso-Y, McClin-Y, DuCom-Y and Wyskiel-Y
6. **RESOLUTION NO. 21/03-007: REQUESTS APPROVAL OF GHA BAD DEB/FORMER TENANT TAR’S WRITE-OFFS FOR 11/19/2020 THRU 3/17/2021 FOR BOTH PROGRAMS (PH AND ED PBRAC).**  
Commissioner McClin made a motion and Commissioner DuCom seconded to **APPROVE** the resolution as stated. All Approved.  
VOTE: Donosso-Y, McClin-Y, DuCom-Y and Wyskiel-Y
7. **RESOLUTION NO. 21/03-008: REQUESTS APPROVAL OF GHA’S REVISED BUDGETS AND FYE 2022 BUDGETS FOR BOTH PROGRAMS (PH AND ED PBRAC)**  
Vice-Chairman Donosso made a motion and Commissioner McClin seconded to **APPROVE** the resolution as stated. All Approved.  
VOTE: Donosso-Y, McClin-Y, DuCom-Y and Wyskiel-Y
8. **DISCUSSION:** Executive Director’s Annual Review
9. **PUBLIC COMMENTS** – None
10. **NEW BUSINESS** - None
11. **ADDITIONAL COMMISSIONERS INPUT AND PARTICIPATION** – None.

**11. MEETING ADJOURNMENT**

At 6:53pm, Commissioner DuCom made a motion and Vice-Chairman Donosso seconded to **ADJOURN** the meeting. All Approved.

VOTE: Donosso-Y, McClin-Y, DuCom-Y and Wyskiel-Y

RESOLUTION NO. 21/05-009 APPROVES MINUTES OF THE MARCH 18, 2021 MONTHLY BOARD MEETING.

APPROVED THIS 20<sup>th</sup> day of May, 2021.

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SCOTT E. WYSKIEL  
CHAIRMAN ,  
GHA BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
JENNIFER K. RICKER  
GHA EXECUTIVE DIRECTOR/BOARD SECRETARY

(SEAL)