

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MONTHLY MEETING**

JUNE 18, 2026 (Thursday) - 6:00 p.m.

Meeting location: Housing Authority Main Office/Conference Room-1524 E Perkins Ave. Guthrie

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)

1. **CALL TO ORDER:** Chairman Donosso called the meeting to order and declared a quorum present at 6:00 p.m.
ROLL CALL / DECLARATION OF QUORUM PRESENT:
In Person: Chairman Donosso, Vice Chairman Kenworthy, Commissioner McClin and Commissioner New
(Non-Voting) Jennifer Ricker, GHA Executive Director/Board Secretary
ABSENT: None
OTHERS IN ATTENDANCE: None
2. **PUBLIC COMMENTS**– None
3. **OLD BUSINESS** – Executive Session(Tabled at 3/19/26 Meeting to allow for Chairman to be in attendance)
Chairman Donosso made motion to enter Executive Session at 6:02pm; purpose of the Session was to conduct the Annual Performance Review of the Executive Director and discuss the continuance of employment under the current contract and pay structure.
RESOLUTION NO. 26/03-013-Approval of Executive Session Item; Commissioner McClin made a motion to approve Executive Session discussion items; Executive Director's Annual Performance Review and continue with the current contract at the terms previously agreed upon, and Vice-Chairman Kenworthy seconded the motion.
All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y
4. **EXECUTIVE DIRECTOR'S REPORT:**
The E.D.'s Operations Report is a part of the Board's packet, Jennifer went over the operations reports for the prior months' activities since the last fully conducted Board Meeting with the Board Members. Also included was the Occupancy Report for the prior months' lease-up and move-out activity and application intake numbers; as well as the CFP Projects; and various programs, housing management information.
5. **RESOLUTION NO.26/06-020:** Request approval of the Meeting Minutes for March 19, 2026 (No quorum established to conduct 4/16 & 5/21 Meeting's Agendas). Motion was made by Vice-Chairman Kenworthy to approve the minutes as presented and Chairman Donosso seconded.
All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y
6. **RESOLUTION NO. 26/06-021:** Request approval of the March, April & May 2026 Monthly Financial Reports (Banking; Income/Expenses; Accounts Payable). Motion was made by Commissioner McClin to approve the monthly Financial Reports for all months presented and Vice-Chairman Kenworthy seconded.
All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y
7. **RESOLUTION NO. 26/06-022:** Request acceptance of signed deed encroachments for the property of 320 S. Pine. Motion was made by Vice-Chairman Kenworthy to approve the resolution as presented and Commissioner McClin seconded.
All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y
8. **RESOLUTION NO. 26/06-023:** Request approval of the Audit Contract with Mike Estes for the 3/31/2026 year-end, with options to renew for '27 & '28 year-ends.

Motion was made by Vice-Chairman Kenworthy to approve the resolution as presented and John Donosso seconded.

All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y

9. **RESOLUTION NO. 26/06-024:** Request approval of the 2026 Flat Rate Rents and Utility Allowance Schedule for the Public Housing Program.

Motion was made by Commissioner McClin to approve the resolution as presented and John Donosso seconded.

All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y

10. **RESOLUTION NO. 26/06-025:** Request approval of the Memorandum of Understanding(MoU) & Letter of Support for North Care to provide services for GHA Residents.

11. **RESOLUTION NO. 26/06-026:** Request approval of the Memorandum of Understanding(MoU) for HCPC(Helping Community Paws & Claws) to provide services on GHA property.

Motion was made by Vice-Chairman Kenworthy to approve both items #10 & #11 resolutions as presented and Commissioner New seconded.

All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y

12. **NEW BUSINESS** - None

13. **COMMISSIONER ADDITIONAL INPUT AND ADJOURNMENT-** Chairman Donosso advised those in attendance, this would be his last meeting. He would be submitting his formal resignation, due to his work schedule shifting to evening hours at Tinker. The meetings hit mid-shift for him and could no longer driver back and forth without having to take time off to attend meetings. All in attendance stated they appreciated his many years of service to GHA and though all would miss him, completely understood his reasoning.

At 6:48 PM-Commissioner McClin made a resolution to adjourn the meeting and Vice-Chairman Kenworthy seconded the motion.

All Approved. VOTE: Donosso-Y, Kenworthy-Y, McClin-Y and New-Y

RESOLUTION NO. 26/07-027 APPROVES MINUTES OF THE JUNE 18, 2026 BOARD MEETING, APPROVED THIS 16TH DAY of JULY, 2026.

ROBERT KENWORTHY
BOARD VICE-CHAIRMAN

ATTEST: _____
JENNIFER K. RICKER
EXECUTIVE DIRECTOR/BOARD SECRETARY

(SEAL)