

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING**

MARCH 19, 2020 - 6:00 p.m.

Via Video Teleconferencing-<https://call.lifesizecloud.com/907662>

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)

- 1. CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:00 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Chairman Wyskiel Vice-Chairman Donosso
Commissioner DuCom Commissioner Fryar
(Non-Voting) Jennifer Ricker, GHA Executive Director/Board Secretary
ABSENT: Commissioner McClin **OTHERS IN ATTENDANCE:** Kanice Freeman, GHA Staff
Chairman Wyskiel declared a quorum.
- 2. RESOLUTION NO.20/03-008: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON FEBRUARY 20, 2020**
Commissioner DuCom made a motion and Vice Chairman Donosso seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, and Wyskiel-Y
- 3. OLD BUSINESS: NONE**
- 4. EXECUTIVE DIRECTOR'S REPORT:**
The E.D.'s Report is a part of the Board's Packet, Jennifer went over the operations reports for the prior month with the Board Members. Also included was the Occupancy Report for the prior months' lease-up and move-out activity and application intake numbers; as well as the CFP; various projects and housing management status and staffing information. In addition operational changes were discussed due to the state of emergency/Covid-19 crisis(closing the building to the public, etc)
- 5. RESOLUTION NO. 20/03-009: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR FEBRUARY 2020 (BANKING; INCOME/EXPENSES REPORTS WITH ACCOUNTS PAYABLE DETAIL)**
Vice-Chairman Donosso made a motion and Commissioner Fryar seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, and Wyskiel-Y
- 6. RESOLUTION NO. 20/03-010: Requests approval of GHA's Bad Debt/Former Tenant Account Receivables Write-offs for FYE 3-31-2020 for both programs (Public Housing & E/D-Oak Park: PBRAC)**
Commissioner Fryar made a motion and Commissioner DuCom seconded to **APPROVE** the resolution as presented. All Approved.
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, and Wyskiel-Y
- 7. RESOLUTION NO. 20/03-011: Requests approval of GHA's FYE 2020 Revised Budgets and FYE 2021 Budgets for both programs (Public Housing and E/D-Oak Park: PBRAC)**
Vice-Chairman Donosso made a motion and Commissioner Fryar seconded to **APPROVE** the resolution as presented. All Approved.
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, and Wyskiel-Y

8. **DISCUSSION: Executive Director’s Annual Review**(Salary already addressed previous year per contract/C.O.L.A. coincides with HUD)-no further discussion.

9. **PUBLIC COMMENTS** – None

10. **NEW BUSINESS** - None

11. **COMMISSIONERS ADDITIONAL INPUT AND PARTICIPATION** – None

12. **MEETING ADJOURNMENT**

At 6:315pm, Commissioner Fryar made a motion and Vice-chairman Donosso seconded to **ADJOURN** the meeting. All Approved.

VOTE: Donosso-Y, DuCom-Y, Fryar-Y, and Wyskiel-Y

RESOLUTION NO. 20/06-012 APPROVES MINUTES OF THE MARCH 19, 2020 MONTHLY BOARD MEETING.

APPROVED THIS 18TH day of JUNE, 2020.

SCOTT E. WYSKIEL
CHAIRMAN, GHA BOARD OF COMMISSIONERS

ATTEST: _____
JENNIFER K. RICKER
GHA EXECUTIVE DIRECTOR/BOARD SECRETARY

(SEAL)