

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MEETING
JANUARY 17, 2019 - 6:00 p.m.
(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)**

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:00 p.m.
ROLL CALL / DECLARATION OF QUORUM
PRESENT: Chairman Wyskiel
Commissioner Donosso
Commissioner Fryar
Jennifer Ricker, GHA Executive Director/Board Secretary
ABSENT: Vice-Chairman Davis and Commissioner McClin
OTHERS/PUBLIC IN ATTENDANCE: NONE
Chairman Wyskiel declared a quorum.

2. **RESOLUTION NO.19/01-001: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON DECEMBER 20TH, 2018.**
Commissioner Donosso made a motion and Commissioner Fryar seconded to **APPROVE** the minutes as presented. All Approved.
VOTE: Donosso-Y, Fryar-Y and Wyskiel-Y

3. **OLD BUSINESS:** None

4. **EXECUTIVE DIRECTOR'S REPORT:**
The E.D.'s Report is a part of the Board's Packet, Jennifer went over the Monthly report for the prior month of December with the Board Members. Also included is the Occupancy Report for the prior months' lease-up and move-out activity and application intake numbers; as well as the CFP & various projects status information.

5. **RESOLUTION NO. 19/01-002: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR DECEMBER 2018 (BANKING; INCOME/EXPENSES REPORTS WITH ACCOUNTS PAYABLE DETAIL)**
Commissioner McClin made a motion and Commissioner Donosso seconded to **APPROVE** the Financial Reports as presented. All Approved.
VOTE: Donosso-Y, Fryar-Y and Wyskiel-Y

6. **RESOLUTION NO. 19/01-003: ANNUAL ELECTION OF GHA BOARD CHAIRMAN & VICE CHAIRMAN POSITIONS:**
The following were nominated and the nominations were accepted by each: Chairman - Scott Wyskiel and Vice Chairman-John Donosso
Motion was made to approve the nominations by Commissioner Donosso made and Commissioner Fryar seconded to **APPROVE** the nominations/elections as cited: All Approved.
VOTE: Donosso-Y, Fryar-Y and Wyskiel-Y

7. RESOLUTION NO. 19/01-004:

: Approval of the following positions as authorized check signers for all GHA banking institution accounts:

Board Chairman – Scott Wyskiel and Board Vice-Chairman – John Donosso;

Jennifer Ricker, Executive Director and Judy Scheihing, Audit Clerk

Motion was made to approve the authorized check signers by Commissioner Fryar and

Commissioner Donosso seconded to **APPROVE** the nominations/elections as cited: All Approved.

VOTE: Donosso-Y, Fryar-Y and Wyskiel-Y

8. PUBLIC COMMENTS – None

9. NEW BUSINESS - None

10. COMMISSIONER INPUT & PARTICIPATION - None

11. ADJOURNMENT

At 6:39pm, Commissioner Donosso made a motion and Commissioner Fryar seconded to **ADJOURN** the meeting. All Approved.

VOTE: Donosso-Y, Fryar-Y and Wyskiel-Y

RESOLUTION NO. 19/02-005 APPROVES MINUTES OF THE JANUARY 17, 2019 MEETING.

APPROVED THIS 21ST DAY OF FEBRUARY, 2019.

SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR