

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE  
BOARD OF COMMISSIONERS- MINUTES OF MEETING  
JANUARY 16, 2020 - 6:00 p.m.  
(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)**

1. **CALL TO ORDER:** Chairman Wyskiel called the meeting to order at 6:07 p.m.  
**ROLL CALL / DECLARATION OF QUORUM**  
**PRESENT:** Chairman Wyskiel Vice-Chairman Donosso  
Commissioner DuCom Commissioner Fryar  
Commissioner McClin  
(Non-Voting) Jennifer Ricker, GHA Executive Director/Board Secretary  
**ABSENT:** None  
**OTHERS/PUBLIC IN ATTENDANCE:** None  
Chairman Wyskiel declared a quorum.
2. **RESOLUTION NO.20/01-001: REQUESTS APPROVAL OF MINUTES OF MEETINGS ON DECEMBER 19, 2019**  
Vice Chairman Donosso made a motion and Commissioner Fryar seconded to **APPROVE** the minutes as presented. All Approved.  
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y
3. **OLD BUSINESS: NONE**
4. **EXECUTIVE DIRECTOR’S REPORT:**  
The E.D.’s Report is a part of the Board’s Packet, Jennifer went over the operations reports for the prior month with the Board Members. Also included was the Occupancy Report for the prior months’ lease-up and move-out activity and application intake numbers; as well as the CFP; various projects and housing management status and staffing information.
5. **RESOLUTION NO. 20/01-002: REQUESTS APPROVAL OF THE FINANCIAL REPORTS FOR DECEMBER 2019 (BANKING; INCOME/EXPENSES REPORTS WITH ACCOUNTS PAYABLE DETAIL)**  
Commissioner Fryar made a motion and Commissioner McClin seconded to **APPROVE** the Financial Reports as presented. All Approved.  
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y
6. **RESOLUTION NO. 20/01-003: ANNUAL ELECTION OF THE GHA BOARD CHAIRMAN AND VICE-CHAIRMAN POSITIONS**  
Nominations were made and accepted that the persons in both respective positions remain the same – **Scott Wyskiel – Chairman and John Donosso as Vice-Chairman.**  
Commissioner McClin made a motion and Commissioner Fryar seconded to **APPROVE** the nominations for the Board positions as recommended. All Approved.  
VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y
7. **RESOLUTION NO. 20/01-004: REQUESTS THE APPROAL OF THE FOLLOWING POSITIONS/PERSONS AS AUTHORIZED CHECK SIGNERS FOR ALL GHA BANKING INSTITUTION ACCOUNTS:**  
-Scott Wyskiel, Board Chairman -John Donosso, Board Vice-Chairman

**-Jennifer Ricker, Executive Director**

**-Judy Scheihing, Audit Clerk.**

Commissioner Fryar made a motion and Commissioner DuCom seconded to **APPROVE** the resolution as cited. All Approved.

VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y

**8. PUBLIC COMMENTS – None**

**9. RESOLUTION NO. 20/01-005: REQUESTS APPROVAL OF THE REVISED RESIDENT DAMAGE CHARGE LIST FOR THE OAK PARK ADDITION (DECOUPLED FROM THE PUBLIC HOUSING CHARGE LIST) UTILIZING THE HOURLY MAINTENANCE WAGE RATES ISSUED BY HUD FOR COMPLIANCE WITH OHFA**

Vice Chairman Donosso made a motion and Commissioner McClin seconded to **APPROVE** the resolution as cited. All Approved.

VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y

**10. NEW BUSINESS - None**

**11. COMMISSIONERS ADDITIONAL INPUT AND MEETING ADJOURNMENT**

At 7:15pm, Commissioner McClin made a motion and Commissioner Fryar seconded to **ADJOURN** the meeting. All Approved.

VOTE: Donosso-Y, DuCom-Y, Fryar-Y, McClin-Y and Wyskiel-Y

RESOLUTION NO. 20/02-006 APPROVES MINUTES OF THE JANUARY 16, 2020 ANNUAL/MONTHLY BOARD MEETING.

APPROVED THIS 20<sup>TH</sup> day of FEBUARY, 2020.

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SCOTT E. WYSKIEL, CHAIRMAN

SEAL

ATTEST:

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JENNIFER K. RICKER, SECRETARY/EXECUTIVE DIRECTOR