

**HOUSING AUTHORITY OF THE CITY OF GUTHRIE
BOARD OF COMMISSIONERS- MINUTES OF MONTHLY MEETING**

JANUARY 15, 2025 (Thursday) - 6:00 p.m.

Meeting location: Housing Authority Main Office/Conference Room-1524 E Perkins Ave, Guthrie

(VOTE LEGEND: Y = YES; N = NO; A = ABSTAIN)

1. **CALL TO ORDER:** Vice-Chairman Kenworthy called the meeting to order and declared a quorum present at 6:04 p.m.
ROLL CALL / DECLARATION OF QUORUM PRESENT:
In Person: Vice Chairman Kenworthy, Commissioner McClin
(Non-Voting) Jennifer Ricker, GHA Executive Director/Board Secretary
ABSENT: Chairman Donosso
OTHERS IN ATTENDANCE: None
2. **PUBLIC COMMENTS– NONE**
3. **OLD BUSINESS:**
RESOLUTION NO. 25/12-026: Requests approval of the FYE 2025 Annual Audit Report performed by Mike Estes and submittal to HUD(at the time of the 12/18/25 Meeting the Report had not arrived by mail to disburse to the Board Members & was the resolution was Tabled).
Commissioner McClin made a motion and Vice-Chairman Kenworthy seconded to **APPROVE** the resolution as presented.
All Approved. VOTE: Kenworthy-Y and McClin-Y
4. **RESOLUTION NO. 26/01-001:** Requests approval of the Meeting Minutes held on 12/18/2025.
Vice Chairman Kenworthy made a motion and Commissioner McClin seconded to **APPROVE** the minutes as presented.
All Approved. VOTE: Kenworthy-Y and McClin-Y
5. **RESOLUTION NO. 26/01-002:** Requests approval of the December 2025 Monthly Financial Reports (Banking; Income/Expenses; Accounts Payable)
Commissioner McClin made a motion and Vice-Chairman Kenworthy seconded to **APPROVE** the resolution as presented.
All Approved. VOTE: Kenworthy-Y and McClin-Y
6. **EXECUTIVE DIRECTOR’S REPORT:**
The E.D.’s Operations Report is a part of the Board’s packet, Jennifer went over the operations reports for the prior months’ activity and annual statistical data information with the Board Members. Also included was the Occupancy Report for the prior months’ lease-up and move-out activity and application intake numbers; as well as the CFP Projects; and various programs, housing management information.
7. **RESOLUTION NO. 26/01-003:** Annual Election of the GHA Board Chairman & Vice-Chairman for the Board of Commissioners **(SEE NOTES UNDER ITEM #8)**
8. **RESOLUTION NO. 26/01-004:** Approval of the authorized check signers for all GHA banking institution accounts
Commissioner McClin made a motion and Vice-Chairman Kenworthy seconded to **TABLE both resolutions #26/01-003 & 26/01-004** as presented, and present as “Old Business” on the February

19, 2026 meeting agenda for consideration, pending the attendance of ALL seated Board Members at the next meeting.

All Approved. VOTE: Kenworthy-Y and McClin-Y

9. NEW BUSINESS -NONE

10. COMMISSIONER ADDITIONAL INPUT AND ADJOURNMENT

There was no additional input from the Commissioners. Commissioner McClin made a motion to adjourn the meeting at 6:25pm and Vice-Chairman Kenworthy seconded the motion.

All Approved. VOTE: Kenworthy-Y and McClin-Y

RESOLUTION NO. 26/02-005 APPROVES MINUTES OF THE JANUARY 15, 2026 BOARD MEETING.
APPROVED THIS 19TH DAY of FEBRUARY, 2026.

JOHN DONOSSO
BOARD CHAIRMAN

ATTEST: _____
JENNIFER K. RICKER
EXECUTIVE DIRECTOR/BOARD SECRETARY

(SEAL)